



February 26, 2021

Dear Provider,

Thank you for participating in New Mexico's COVID-19 vaccine distribution program. Our collective efforts are saving lives every day – and moving our state toward the end of this pandemic.

We are writing today to update you on New Mexico's policies for vaccine appointment scheduling and administration.

Currently, three groups are eligible to receive vaccine: Phase 1A, New Mexicans 75 years or older, and New Mexicans with a chronic health condition. You may review the full phase distribution plan here: cv.nmhealth.org/covid-vaccine/

- If you as a provider are registered with the vaccineNM.org website, you must alert DOH if any vaccine doses are at risk of expiry – and we will push additional invitations to your location.
- If you as a provider are *not* registered with the vaccineNM.org website, you may keep lists of New Mexicans to call in order to fill open or no-show appointments, but those lists *can only include people eligible under the current phases*.
- If vaccine is at imminent risk of expiry, you may vaccinate out of sub-phase – but only into the next subphase. (At this time, the next subphase will be frontline essential workers.)
- Finally, if you reach saturation within the current eligibility criteria – meaning you can no longer fill appointments from the eligible groups – congratulations! This means that you have done an excellent job helping to vaccinate New Mexicans in your area. At this point, DOH may pause your allocations to ensure equitable distribution to eligible populations around the state.

Again, thank you for your continued efforts. We appreciate your partnership!

Sincerely,

A handwritten signature in black ink that reads "Tracie C. Collins, MD, MPH, MH-CDS". The signature is written in a cursive style.

Tracie C. Collins
Cabinet Secretary
New Mexico Department of Health